

HOLY INNOCENTS RELIGIOUS EDUCATION

REGISTRATION SCHEDULE FOR THE 2018-2019 SCHOOL YEAR

To guarantee same day placement for grades 2-5.

You can register your child during the following days and times:

Tuesday April 10, 2018 through Thursday May 10, 2018

DAYTIME HOURS: Monday through Thursday 9:00 am – 5:00 pm (except for May 2nd)

EVENING: Monday through Wednesday 7:00 pm – 8:00 pm (except for April 24th and May 2nd)

WEEKEND HOURS: Saturday mornings 9:15 am – 11:00 am (except for May 5th)

LAST DAY OF REGISTRATION IS THURSDAY MAY 10, 2018

Any registration forms received after Thursday May 10th will be subject to a \$100.00 late fee. You will also lose your child's specific day placement.

If you are trying to change your child's class day, there is a section on the registration form. If we cannot accommodate your wishes to be switched, you will be contacted.

New to program placement for any grade will be based on first come first serve basis.

****Registration in Person** – an individual needs to bring the form, any documentation, and payment to the Religious Education Office. Your registration will be returned to you if something is missing. Unfortunately, the office cannot hold on to your papers for you until you come back. **Please know that you run the risk of losing your specific day placement if the registration is not handed in and complete by May 10th**

Make-up Classes will be held during the week of May 14, 2018. Parents will be contacted. If your child does not come to the make-up class, they will not be advanced to the next grade.

CLASS SCHEDULE

Grades 1 thru 5 - Mon, Tues, Wed, Thurs - 3:15 to 4:45 p.m.

If your child cannot make the start of afternoon class at 3:15, we offer Saturday classes

Grades 1 thru 8 Saturday's - 9:00-10:30 am

Grade 6 Monday eve / **Grade 7** Tuesday eve / **Grade 8** Wednesday eve all at 6:45–8:15 pm

Please note: Grades 6th, 7th and 8th have a Saturday class offered if you cannot attend evening classes

REGISTRATION and Other FEES

Payment is due at the time of registration - with check or cash only. *If you need to speak about registration or payment privately, call me directly now to set up a meeting, **do not wait** until after April 10th.* Unfortunately, I will be unable to discuss any private matters on the days of registration.

All students are required to have 2 consecutive formal years of Religious Education before receiving the Sacrament of First Holy Communion and 8 consecutive formal years of Religious Education before receiving the Sacrament of Confirmation.

Children new to the program – Bring a copy of Baptism Certificate (unless Baptized at H.I.). Submit other Sacrament forms and transcripts for grades 2-8. On the registration you will need to request a first choice *and* a second choice of the you wish. We will try our best to honor your request but cannot guarantee specific day placement. You will be called if neither of your choices can be arranged.

If your child has any specific learning needs and or medical conditions which may result in extraordinary accommodations, please set up an appointment to meet with Maria Lamorgese.

Please note students in grades **6th, 7th and 8th**, may not be with the same group from year to year. The decision of student placement and class size will be made within the Religious Education office. If your registration is received after May 10th your child will be placed in a new class.

Attendance is expected at Mass. Please refer to our Bulletin for the listing of Mass times. Please use your offering envelope if you are not enrolled in Parish Pay.

Your child's placement and start of day will be mailed to you in August/ September along with the Religious Education calendar. You will have an opportunity to meet the Catechist (teacher) on the first day of class.

REGISTRATION FORM BELOW

Last Name of Child/ren: _____

Special Needs/Medical Condition: Are there any learning needs (ex: ADD, ADHD, or any learning accommodations in school) or any Medical Conditions/Allergies? Yes / No If yes, please let us know how best to work with your child.

Child's Name _____ Details: _____

Child's Name _____ Details: _____

EMERGENCY CONTACTS:

OR: If parent/guardian cannot be reached in the event of non-emergency or illness which requires child to be picked up

Name: _____ Local Phone: _____
Cell: _____ Relationship: _____

Photo Release: Sign only if you do not want photos of your child/ren used. I understand that pictures and/or videos of my child may be posted in the Church, Social Hall, and/or Religious Education space. They may also be used for slideshows and/or homemade DVDs to be shown in class, parent meetings, Parish events and/or Parish gatherings.

If you DO NOT want your Child's picture to be used, Sign here _____
(Do not use Photos of my Child / Children)

Safe Environment: Age and grade appropriate Safe Environment Lessons are taught each year in Religious Education. If you wish to opt out please sign. _____,

VOLUNTEER

I WOULD LIKE TO OFFER MY SERVICES IN THE FOLLOWING WAY / CIRCLE CHOICE:

_____ Catechist (Teacher)	Mon	Tue	Wed	Thurs	Sat	Mon Eve	Tue Eve	Wed Eve
_____ Catechist Assistant	Mon	Tue	Wed	Thurs	Sat	Mon Eve	Tue Eve	Wed Eve
_____ Hall Monitor	Mon	Tue	Wed	Thurs	Sat	Mon Eve	Tue Eve	Wed Eve
_____ Substitute	Mon	Tue	Wed	Thurs	Sat	Mon Eve	Tue Eve	Wed Eve
_____ Principal (sit at desk)	Mon	Tue	Wed	Thurs	Sat	Mon Eve	Tue Eve	Wed Eve

Please indicate Grade requesting _____

Volunteers:

- Please include e-mail address and phone number where I can contact you to verify your responsibilities, grade level, any paperwork that needs to be completed or renewed.

E-mail _____ phone (_____) _____

- All Volunteers will be asked to complete an Application, Background Check, and participate in Safe Environment Training. Background Checks are renewed every six years.
- Catechists (teachers) are provided with: Archdiocesan Guidelines for Catechesis, Curriculum, Catechist Manual, resources and Program Calendar.

Notes or Requests from volunteer: